

The Episcopal Church of the Holy Family

MILLS RIVER, NORTH CAROLINA

Annual Parish Meeting
Sunday, February 15, 2026

AND PRESENTATION OF THE
Annual Report for 2026



JANUARY 26, 2025
ANNUAL PARISH MEETING 12:15 P.M.

AGENDA

1. Call to Order and Opening Prayer
2. Determination of Quorum
3. Adoption of Minutes for 2024 Annual Meeting held in Jan. 2025
4. Vestry Ballot & Nominations from the Floor
5. Lay Delegates Ballot & Nominations from the Floor
6. Remarks from the Rector
7. Senior Warden's Remarks
8. 2025 Financials Report
9. Questions from the Floor
10. Voting Results
11. Commissioning of the Members of the Vestry
12. Closing Prayer and Adjournment

NOMINATIONS REPORT

The Vestry has three openings for two-year terms. In accordance with our parish bylaws (Article IV, Section 1), the Canons of the Episcopal Diocese of Western North Carolina (Canon 13.8), and the Canons of the Episcopal Church (Title I, Canon 17, Section 1-5), the eligibility requirements for service on the vestry are as follows. The nominee must be:

- A baptized member, whose baptism has been duly recorded in this parish's register,
- 16 years of age or older,
- Confirmed (confirmed in the Episcopal Church or received into the Episcopal Church),
- A communicant in good standing, i.e., a regular attendee at the weekly Eucharist, and
- A contributor of record (known to the Treasurer), helping to support the ministries of this parish, and has made a stated financial commitment to the church.

The proposed slate of nominees for your consideration is: **Laura Phipps, Kelly Brown, and Jeff Heck**. We are pleased to submit and endorse their names for election to the Vestry. We thank them for their willingness to serve.

You are also asked to elect two delegates and one alternate to our Diocesan Convention, which will be held in early November. The primary duty of the Delegates is to represent Holy Family at the Annual Convention, and at Deanery gatherings, as necessary. Canon 1 of the Constitution and Canons of the Episcopal Church requires that lay delegates be confirmed adult (16 yrs. or older) communicants in good standing, enrolled at our church. We will take nominations from the floor for the lay delegate election and alternate delegates. Elections will be conducted by paper ballot.

Finally, you are asked to elect three members of the congregation for the Holy Family Legacy Committee. The proposed slate of candidates are Michal Baird, Lisa Lester, and Linda Bregartner.

As per Holy Family's current bylaws, **eligible voters** are determined by:

ARTICLE III. Section 5. Eligible Voter. Eligible Voters will be Baptized Members in Good Standing in accordance with the National Church Canons, Title I, Canon 17: Sections 1-5). A Baptized Member in Good Standing is defined as:

- *a baptized person at least 16 years of age;*
- *a person who has a letter of membership on file in the church office;*
- *a person who has made at least three communions over the last year; and*
- *a person or member of a family who has made a stated financial commitment to the church.*

In addition, the quorum for parish meetings to conduct official business is defined as 33 percent of all Baptized Members in Good Standing at the time of the meeting. (*Article III. Section 6.*)

Appendix A

MINUTES OF THE 2025 ANNUAL MEETING
CHURCH OF THE HOLY FAMILY, JANUARY 26, 2025

Annual Meeting Minutes for Church of the Holy Family January 26, 2025

Call to order and opening prayer 12:14 PM, Tracey Kelly, Rector

A quorum was present with 32 member attendees.

The 2024 Annual Meeting Minutes were adopted as presented.

Rector's Remarks

- Tracey Kelly reflected on her installation as rector and her past three years of service, emphasizing both the challenges and strengths of a small church. The impact of Hurricane Helene on our ministry helped to emphasize the church's unique position as a source of help and support to the local community.

Senior Warden's Remarks

- Michal Baird commended the church for all the outreach that has taken place over the past year, and she encouraged members to get involved to share the privilege of serving one another.
- Thanked Warren Spahr and presented him with a gift for his decades of service to Holy Family and the extended community.

Treasurer's Remarks/Presentation of 2024 Financials

- Zebbi Sampler highlighted the revenue surplus including a contribution surplus of \$25,823.21; the major portion of which was due a parishioner fulfilling unmet past pledges and an unexpected large gift from a former parishioner. This level of surplus should not be expected in the future.
- We ended the year \$39,896.47 in the black. This was because our operating expenses were slightly underbudget, and our operating revenues were overbudget as noted above.
- The yearly audit found no major issues; the budget process continues to improve.
- Michal Baird is leading efforts to set up an endowment fund.

Voting Results

- Zebbi Sampler and Greg Harbin were elected as new vestry members, each to serve two years under the terms of the Holy Family By-Laws passed at the January 21, 2024 Annual Meeting.
- Patti Angrisani and Evie Brush were elected as lay delegates to the annual convention. Kelly Beaty was elected as the alternate.

Information Generated by Questions from the Floor

- Junior Warden duties have been simplified by having Jeanne Mason serve as the facilities manager in charge of arranging building and grounds-related tasks.
- New format for Holy Family's outreach efforts will involve quarterly meetings directly after church. The kick-off meeting will be February 23, 2025. This new format is designed to bring in additional input, support, and participation.

Commissioning of the Members of the Vestry

Closing Prayer & Adjournment

- 1:25 PM.

Appendix B

YEAR-END FINANCIAL REPORTS

The Episcopal Church of the Holy Family
Statement of Activities Year End 2025

Date Range: Jan 1st 2025 - Dec 31st 2025

Accounts	Actual Jan 01, 2025 - Dec 31, 2025	Budget Jan 01, 2025 - Dec 31, 2025	Budget Remaining Jan 01, 2025 - Dec 31, 2025
Revenues			
Contribution Income			
403000 Pledges	150,006.00	147,444.00	(2,562.00)
404000 Unpledged Income (plate)	14,027.00	9,500.00	(4,527.00)
Total Contribution Income	164,033.00	156,944.00	(7,089.00)
Miscellaneous Income			
452100 Processing Cost Donation	645.20	550.00	(95.20)
462000 Miscellaneous Income	4,900.00	0.00	(4,900.00)
462100 Diocese Investment Income	2,996.27	3,000.00	3.73
Fundraisers			
463500 Fundraisers-other	166.62	160.00	(6.62)
Total Fundraisers	166.62	160.00	(6.62)
Total Miscellaneous Income	8,708.09	3,710.00	(4,998.09)
Total Revenues	\$ 172,741.09	\$ 160,654.00	(\$ 12,087.09)
Expenses			
Clergy Expenses			
503000 Rector Business Expenses	1,163.27	1,200.00	36.73
505611 Cell Phone/IT reimbursement	600.00	600.00	0.00
506000 Supply Priest	3,499.00	875.00	(2,624.00)
507000 Rector Travel	200.00	200.00	0.00
509000 Rector Continuing Education	750.00	1,000.00	250.00
509101 Clergy Retreats	410.00	1,000.00	590.00
509102 Sabbatical Savings	1,569.99	1,570.00	0.01
Total Clergy Expenses	8,192.26	6,445.00	(1,747.26)
Personnel	79,956.74	79,750.00	(206.74)
Music Expense			
542000 Music Supplies	150.00	200.00	50.00
543000 Supply Musician	300.00	600.00	300.00
543500 Piano Tuning	370.00	320.00	(50.00)
544000 Music License	300.00	315.00	15.00
Total Music Expense	1,120.00	1,435.00	315.00
Building & Grounds			
551000 Building Insurance	3,581.50	5,800.00	2,218.50
552000 Maintenance & Repair	7,006.73	7,361.00	354.27
553000 Lawn Care	2,570.00	4,750.00	2,180.00
553500 Cleaning	2,280.00	2,600.00	320.00
554000 Electricity	2,919.08	2,500.00	(419.08)
554100 Water	210.55	204.00	(6.55)
555000 Inside Building Supplies	275.07	300.00	24.93
556000 Heat - Propane	982.66	2,700.00	1,717.34
558001 Diocesan loan payment	5,000.04	5,004.00	3.96
Total Building & Grounds	24,825.63	31,219.00	6,393.37
Office Expense			
581000 Copier Rental	1,848.62	1,826.00	(22.62)
581500 Printing/copier Supplies	1,348.67	850.00	(498.67)

Accounts	Actual	Budget	Budget
	Jan 01, 2025 - Dec 31, 2025	Jan 01, 2025 - Dec 31, 2025	Remaining Jan 01, 2025 - Dec 31, 2025
582000 Postage	308.54	225.00	(83.54)
582100 Software Subscription	2,034.39	2,500.00	465.61
583000 Office Supplies	943.26	850.00	(93.26)
584000 Telephone & Internet	1,528.15	1,392.00	(136.15)
587000 Computer & Technology Equipment	242.88	250.00	7.12
587500 Bank Charges/fees	841.32	700.00	(141.32)
589000 Professional Services	7,605.96	7,500.00	(105.96)
Total Office Expense	16,701.79	16,093.00	(608.79)
Parish Expenses			
601000 Altar Guild	492.83	1,500.00	1,007.17
601520 Youth Ministry programs	1,671.15	2,000.00	328.85
605000 Outreach	2,500.00	2,500.00	0.00
605231 Kitchen Supplies	402.76	400.00	(2.76)
606000 Evangelism, Pub & Adver	513.28	1,500.00	986.72
609000 Diocesan Commitment	15,332.04	15,332.00	(0.04)
610000 Vestry Expenses	187.94	50.00	(137.94)
612000 Diocesan Convention	120.00	841.00	721.00
612001 Stewardship Expenses	78.00	90.00	12.00
612003 Priest Disc Expense budget	500.00	500.00	0.00
612004 Capital Reserve	999.99	1,000.00	0.01
Total Parish Expenses	22,797.99	25,713.00	2,915.01
Total Expenses	\$ 153,594.41	\$ 160,655.00	\$ 7,060.59
Net Total	\$ 19,146.68	(\$ 1.00)	(\$ 19,147.68)

The Episcopal Church of the Holy Family
Statement of Financial Position

As of: Dec 31st 2025

Assets

Bank Accounts

1st Citizens Checking

111001 General Available

144,140.71

Total 1st Citizens Checking

144,140.71

Priest Disc checking

115016 Priest Discretionary Chec

3,684.04

Total Priest Disc checking

3,684.04

Investments

112310 ECF Holy Family Legacy Fund

51,789.10

123040 Diocese Investment Fund

89,030.64

Total Investments

140,819.74

Savings

111060 Growth Savings Acct

1,762.80

Total Savings

1,762.80

Total Bank Accounts

290,407.29

Other Assets

100410 Sales tax

165.14

100420 Food tax

5.58

Total Other Assets

170.72

Total Assets

\$ 290,578.01

Liabilities & Net Assets

Liabilities

Current Liabilities

Payroll Taxes

221500 Nc Tax Payable

130.00

Total Payroll Taxes

130.00

Total Current Liabilities

130.00

Mortgages & Loans

261023 Diocesan Loan

12,916.57

Total Mortgages & Loans

12,916.57

Total Liabilities

13,046.57

Net Assets

Net Assets

311000 Net Assets

75,798.30

Temp Restricted

800102 Nichols 2022 Designated

20,991.19

800103 Memorial Garden Funds

12,612.68

800105 Gifts in Celebration of - Designated

774.95

800106 Flowers

900.46

800107 Priest Disc (Holding for transfer)

44.89

800108 Womens Ministry

44.22

800109 Altar Guild

398.05

800110 Youth Missions

652.00

800111 Bak-Pak Program

614.05

800113 Outreach Ministry Designated

1,173.31

800116 Building fund

763.31

800117 Books for Discussion

14.00

800118 Diocesan Funds for repair and maint

50.40

800120 Land sale 23	3,917.16
800134 Worship on Wednesday	1,165.53
800135 Sabbatical Savings Designated	1,569.99
800136 Capital Reserve Designated Fund	999.99
800137 Children's Ministry Restricted	1,553.63
800523 Storm Recovery Fund	7,226.75
900160 Growth Savings account	1,762.80
900162 Priests Disc fund	3,684.04
900163 Diocese Investment Fund	89,030.64
900310 ECF- Holy Family Legacy Fund	51,789.10
Total Temp Restricted	201,733.14
Total Net Assets	277,531.44
Total Net Assets	277,531.44
Total Liabilities & Net Assets	\$ 290,578.01

2025 Outreach Income & Expense Report

Outreach Revenues

605000 Outreach (Church budget)	\$ 2,500.00
800113 Outreach Ministry Designated (2024 carryover)	\$ 1,093.63
800113 Outreach Ministry Designated (2025 direct donations)	\$ 200.00
800104 Ingles Outreach (2024 net benefit from Ingles Cards)	\$ 1,335.00
800111 Bak-Pak Program - (2024 carryover)	\$ 1,200.37
800111 Bak-Pak Program - designated offerings	\$ 614.00
Total 2025 Revenues for Outreach	\$ 6,943.00

Outreach Expenditures

Beloved Asheville - from 605000	\$ 1,000.00
Safelight - from 605000	\$ 1,000.00
Thrive - from 605000	\$ 700.00
Little Free Pantry building supplies - from 605000 & 800113	\$ 477.44
Little Free Pantry & outreach supplies - from 800113	\$ 116.60
Veterans's Healing Farm - from 800113	\$ 750.00
Hendersonville Hunger Walk - from 800113	\$ 250.00
Bak-Pak Program - food supplies - from 800111	\$ 1,200.32
Total 2025 Expenditures for Outreach	\$ 5,494.36

Net Total	\$ 1,448.64
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Storm Recovery Fund

Donations

Private donations	\$ 34,445.00
Total 2024 Donations	\$ 34,445.00

2024 Disbursements	\$20,127.40
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Net Total	\$14,317.60
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Donations

2024 Carryover	\$ 14,317.60
Donation from St. Francis Great Falls	\$ 9,611.00
Private donation	\$ 1,000.00
Total 2025 funds available	\$ 24,928.60

2025 Disbursements	\$17,701.85
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Net Total	\$7,226.75
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Memorial Garden Funds (800103)

2024 Carryover	\$5,241.93
Lawshe fees & donation	\$2,500.00
Journal entry to correct previous error	\$974.20
Reclassification of funds	\$4,873.84
Total 2025 revenues	\$13,589.97

5/19 Plaque expenses	\$463.30
Journal entry to correct previous error	\$50.69
6/27 Plaque expenses	\$463.30
Total 2025 Expenses	\$977.29

Balance	\$12,612.68
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Priest Discretionary Checking account

Receipts

2024 Checking Balance (less storm recovery transfers)	\$ 1,205.09
Donations	\$ 3,000.00
Total 2025 funds available	\$ 4,205.09

2025 Disbursements (less storm recovery disbursements)	\$ 521.05
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Net Total	\$3,684.04
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Priest Discretionary Funds held in subaccount 800107

Receipts

2024 Carryover	\$ 4,343.68
Private donations	\$ 610.00
Budgeted amount for outreach	\$ 500.00
Total 2025 funds available	\$ 5,453.68

2025 Disbursements	\$ 5,408.79
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Net Total	\$ 44.89
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COMMISSIONING PRAYER

Celebrant to the Congregation: Sisters and brothers in Christ Jesus, we are all baptized by the one Spirit into one Body, and given gifts for a variety of ministries for the common good. Our purpose is to commission these persons in the Name of God and of this congregation to a special ministry of servant leadership to which they are called.

To the Vestry Members: You have been called to a ministry of leadership in this congregation. Will you, as long as you are engaged in this work, perform it with diligence?

Members of the Vestry: I will, with God's help.

Celebrant: Will you faithfully and reverently execute the duties of your ministry to the honor of God, and the benefit of the members of this congregation.

Members of the Vestry: I will, with God's help.

Celebrant: Let us pray.

O Eternal God, the foundation of all wisdom and the source of all courage: Enlighten with your grace the Wardens and Members of the Vestry of this congregation, and so rule their minds and guide their counsels, that in all things they may seek your glory and promote the mission of your Church; through Jesus Christ our Lord. ***Amen.***

In the name of God and of this congregation, I commission you as members of the Vestry of this Parish.